





## ORANGE COUNTY TAX COLLECTOR SCOTT RANDOLPH

INDEPENDENTLY ELECTED TO SERVE YOU

P.O. Box 545100, Orlando, FL 32854 | (407) 434-0312

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## PROPERTY TAX NOTICE

### PAYING YOUR TAXES

#### SELECT A PAYMENT METHOD

**Online:** Pay online at [octaxcol.com](https://octaxcol.com). Pay by credit/ debit card, eCheck or PayPal.

**By Mail:** Return the notice to Property Tax Dept., P.O. Box 545100, Orlando, FL 32854. Pay by check made payable to "Scott Randolph" or "Orange County Tax Collector."

**In Person:** Visit our Property Tax Dept. or any of our office locations by appointment. Pay by check made payable to "Scott Randolph" or "Orange County Tax Collector," money order, cash, or credit/debit card.

*Liens may require certified funds, please contact office for details.*

#### RECEIVE AN EARLY PAYMENT DISCOUNT

| Payment Postmark Date | Discount |
|-----------------------|----------|
| November              | 4%       |
| December              | 3%       |
| January               | 2%       |
| February              | 1%       |

*Processing fees: \$1.00 eCheck fee; 2.39% credit card/ debit card fee (\$2.00 minimum).*

#### 2023-24 IMPORTANT DATES

**November 1, 2023:** First day to pay taxes and assessments.

**Before March 1:** File for new exemptions with the Property Appraiser. Learn more at [ocpafl.org](https://ocpafl.org).

**March 31, 2024:** Taxes and assessments are due. Payment must be received by our office by March 31 regardless of postmark date to avoid being delinquent.

**April 1:** Unpaid real estate taxes are delinquent (3% minimum mandatory charged).

Unpaid tangible personal property taxes are delinquent (interest accrues at a rate of 1.5% per month plus advertising and fees).

Tax warrants are issued for all unpaid tangible personal property taxes.

**April 30:** Deadline for Installment Plan Application. Download the application at [octaxcol.com](https://octaxcol.com).

**May 1:** Interest plus fees are imposed.

**May 31 at 4:30 p.m.:** Last day to pay real estate taxes without lien. Full payment must be physically received in our office by May 31, 2024 at 4:30 p.m. regardless of postmark date.

**June 1:** Tax Certificate Sale. Visit [octaxcol.com](https://octaxcol.com) for more information.

#### ARE YOU THE CURRENT OWNER?

**Real Property:** If you are not the current owner, please forward this notice to the new owner or return it to the Tax Collector's Office, P.O. Box 545100, Orlando, FL 32854.

**Tangible Personal Property:** If you are not the current owner of the business equipment, but you were the owner as of January 1, you are responsible for the tax.

### ONLINE

#### PAY YOUR TAX BILL

Pay online at [octaxcol.com](https://octaxcol.com).

#### PRINT A RECEIPT

To print a receipt of your Property Tax Bill, visit our Pay My Taxes page at [octaxcol.com](https://octaxcol.com). Enter an owner name, parcel ID, tangible ID, or location address to search for your tax bill.

#### COMPLETE A CHANGE OF ADDRESS

All changes of address must be filed with the Property Appraiser. Download the Change of Address Form at [ocpafl.org](https://ocpafl.org).

#### APPLY FOR THE INSTALLMENT PAYMENT PLAN

To qualify for the quarterly Installment Payment Plan, you must be current on your taxes and your prior year taxes must exceed \$100.00. Download the application at [octaxcol.com](https://octaxcol.com).

### LOCATIONS & HOURS

#### PROPERTY TAX DEPT.

200 S. Orange Ave., 16th Floor  
Orlando, FL 32801

Hours of Operation  
7:30 a.m. — 4:30 p.m. — M–F

#### OFFICE LOCATIONS

##### Downtown

*Closed for construction;  
visit [octaxcol.com](https://octaxcol.com) for updates.*

##### West Oaks Mall

9401 W. Colonial Dr., Suite 360  
Ocoee, FL 34761

##### Clarcona

4101 Clarcona Ocoee Rd.  
Orlando, FL 32810

##### Sand Lake

730 W. Sand Lake Rd.  
Orlando, FL 32809

##### Lee Vista & 417

6050 Wooden Pine Dr., Ste 100  
Orlando, FL 32829

##### University

10051 University Blvd.  
Orlando, FL 32817

Hours of Operation  
8:30 a.m. — 5:00 p.m. — M, T, Th, F  
9:00 a.m. — 5:00 p.m. — W

**Notice:** Failure to pay the amounts due will result in a tax certificate being issued against the property.

#### ABOUT PROPERTY TAX COLLECTION

**Tax rates are set.** Taxing authorities set the millage rate, which is the rate of tax per \$1,000 of taxable value. Non-Ad Valorem assessments are levied on a unit basis rather than the value of property.

**Property values are determined.** The Property Appraiser establishes the value of property, approves exemptions, including Homestead, and certifies the Tax Roll to the Tax Collector.

**Taxes are collected.** The Tax Collector is then responsible for mailing tax bills, collecting taxes and distributing revenue to the taxing authorities in Orange County.